

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

May 22, 2013

7:00 PM

City Hall

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred

D. Preston Lee, P.E.

Jack Leshner

James N. Richmann

A. Thomas Owen

Ex-Officio Members

James L. Ford III, Mayor

Darrin Gordon, General Manager

Glenn C. Mandalas, Legal Council

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a) Receive the General Manager Monthly Report
- b) Receive Severn Trent Report for April
- c) Receive President Report
- d) Receive Vice-President Report
- e) Receive Secretary Report
- I.) Approval of Regular Minutes dated April 24, 2013.
- f) Receive Treasurer Report
- g) Receive Asst. Treasurer Report

OLD BUSINESS

5. Election of Directors of the Board and the appointment of Board principals to the divisions:

- a) President - *Currently C. Wendell Alfred*
- b) Vice President - *Currently Candace Vessella*
- c) Secretary - *Currently D. Preston Lee*
- d) Treasurer - *Currently Jack Leshner*
- e) Asst. Treasurer - *Currently James Richmann*
- f) Division Chairs:
 - Administration Principal - *Currently Candace Vessella*
 - Electric - *Currently James Richmann*
 - Water, Wastewater & Stormwater - *Currently D. Preston Lee*

NEW BUSINESS

6. It is recommended that the Board of Public Works adopt Resolution 13-002, suspending the rate increases in the Water rates as prescribed in Resolution 10-003, Sewer rate increase as prescribed in Resolution 10-004 and maintain Electric rate as prescribed in Resolution 10-005. INFORMATION/ACTION (D. Gordon)
7. Open forum/general discussion for a change in the collection policy for late payment and shut off notices. INFORMATION (D. Gordon)
8. Open forum/general discussion on authorizing the General Manager to sign mutual aid agreements with the American Public Power Association and The Delaware Rural Water Association. INFORMATION/ACTION (D. Gordon)
9. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

10. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

11. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

12. CALL TO THE PRESS

13. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.

Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

DATE POSTED: May 15, 2013 – 3:30pm